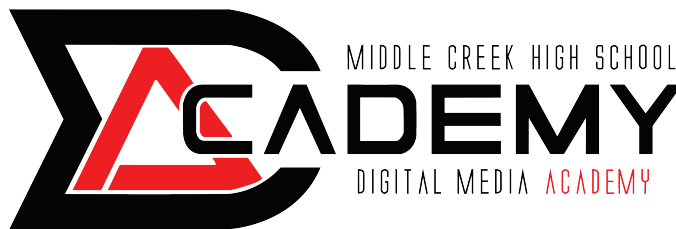


The Middle Creek High School Digital Media Academy (DMA) is intended for students with a sincere interest in the fields of

- **graphic design,**
- **animation,**
- **audio** production,
- **video** production and
- other aspects of digital media, like **web design.**

DMA students engage in a course sequence for four years that exposes them to rigorous curriculum focused in Digital Media & English. Students are encouraged to learn in a collaborative manner while acquiring the problem solving and teamwork skills necessary for success in college and career readiness.



ACADEMY COORDINATOR

Mrs. Christina Councill
ccouncill@wcpss.net
984-212-6237

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Many of our academy students are ACA Certified in Adobe Photoshop, Illustrator, InDesign, Premiere, and DreamWeaver

WHAT YOU NEED TO KNOW AS AN

INTERNSHIP PROVIDER

AT A GLANCE

STUDENT RESPONSIBILITIES

- Communicate desired learning objectives
- Communicate available hours
- Arrive on time to scheduled hours
- Provide internship documents to sign
- Arrange site visit with Internship Coordinator and Internship Provider
- Complete documentation, journals, take pictures, and complete 2 projects relating to responsibilities
 - Provide transportation
 - Abide by WCPSS Code of Conduct
 - Follow directions of internship supervisor and meet deadlines

INTERNSHIP PROVIDER RESPONSIBILITIES

- Review desired learning objectives and adjust to match needs
- Provide a challenging learning environment
- Assist the intern with project ideas
- Assign a mentor to work with student and evaluate all work products
- Confer with student intern to provide feedback on strengths and areas to be improved
- Set a work schedule for intern & verify hours worked
- Sign provided internship documents
- Maintain contact with Internship Academy Coordinator and notify the coordinator of any concerns or problems.

ACADEMY COORDINATOR RESPONSIBILITIES

- Review desired learning objectives and internship responsibilities
- Monitor the students performance & provide feedback on documentation
- Maintain contact with internship provider/supervisor
- Conduct a site visit and provide guidance on behavior, performance and academic information
- Assess the student intern using the WCPSS internship rubric